



Office of Purchasing and Supply Service
Facilities Administration Building (FAB)
13300 Old Marlboro Pike, Room 20
Upper Marlboro, MD 20772
Phone: 301-952-6560 Fax: 301-952-6605

NOTICE OF CONTRACT AWARD

November 29, 2017

Craftmaster Hardware
190 Veterans Drive
Northvale NJ, 07647
Tel: 800-221-3212 x 109
Fax: 800-501-7750
Contact: Matt Miller
Email: mmiller@craftmasterhardware.com

Buyer: Dariya Jackson
Phone: 301.952.6726
Fax: 301.952.6605
Email: Dariya.Jackson@pgcps.org

Subject: IFB 052-17 – Furnish and Deliver Door and Cabinet Hardware Supplies, Materials and Repair Parts

Craftmaster Hardware Inc. has been selected as the vendor to provide services in accordance with the above-mentioned **IFB 052-17**. This contract sets forth the terms and conditions and is provided for your review and acceptance. Any changes or additions made by your company must first be accepted by the Purchasing Division before the contract is valid.

The intent of this contract is to provide the Board with an expedited means of procuring supplies and/or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board will not be held to purchase any particular Brand, in any groups, prices or discount ranges, but reserves the right to purchase any item/items listed in the price schedule submitted.

Until the contract is signed by **Craftmaster Hardware** and the BOARD, authorization for commence to service sites on behalf of the contract is forbidden. Please sign below and return all documents to the PURCHASING OFFICE within Ten (10) business days. Failure to sign the contract award and return all required documents within the specified time, shall rule your offer null and void and, therefore, award shall be made to the next low responsive bidder.

INITIAL CONTRACT TERM

The initial term of the contract will be for the following contracted period. Prices shall remain firm for the initial term of the contract. This contract is effective from November 1, 2017 through October 31, 2020.

OPTION TO RENEW CONTRACT

Upon satisfactory service and by mutual agreement the BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY reserves the right to renew the contract. The term of renewal shall not exceed two (2) additional one (1) year periods.

CONTRACT AWARD ESTIMATED AMOUNT

The estimated amount of award is:

\$46,077.60

THIS NOTICE OF AWARD IS NOT AN ORDER TO COMMENCE SERVICE/WORK OR TO MAKE DELIVERIES at this time. Commence service/work/deliveries only after receipt of a purchase order(s) signed by the Purchasing Agent.

ALL PURCHASE ORDERS placed throughout the terms of the contract will require delivery/service in accordance with the offered time(s).

LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

AVAILABILITY OF FUNDS

The contract shall be deemed executory only to the extent of appropriations available to the BOARD for the purchase of such articles. The obligation of the BOARD on all contracts, including those which envision funding through current and successive fiscal years, shall be contingent upon actual Board appropriations for the fiscal year(s) involved.

This notice of award, plus the solicitation, your offer and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the **IFB 052-17** for all applicable terms and conditions.

CRIMINAL BACKGROUND CHECK/PHOTO IDENTIFICATION BADGE

It is the responsibility of the Consultant to make certain that its employees, agents, volunteers, and contractors who have contact with students be fingerprinted and have a background check in compliance with Title 5, Subtitle 5, Part VI, of the Family Law Article of the Maryland Code.

A. **Employees Having Direct Contact with Students:**

Any and all current and future employees of Consultant/Contractors who may have direct contact with students must have a criminal background check and fingerprinting conducted by the Finger Printing Office of the Board before 14 days before beginning work. Previous background checks will not be accepted. The fee for the background check shall be paid by the Consultant/Contractors by check or money order at the time the fingerprinting is performed. No employee can begin work in a PGCPS Schools until results have been received. Violation of this provision may result in Termination for Cause.

B. **Employees Do Not Have Direct Contact With Students:**

Employees of Consultant/Contractor who will be placed in a PGCPS Schools but will not have direct contact with students must have on record a Criminal Justice Information Service (CJIS) and NCIC background checks. Copies of the background checks must be forwarded to the Contract Officer before services can commence. Every two years the Consultant shall submit copies of background checks to the Contract Officer. Should any employee be flagged during the term of this agreement, the Consultant shall contact the Contract Officer within 24 hours of notification. Violation of this provision may result in Termination for Cause.

C. Employment of Child Sex Offenders:

The Consultant/Contractor shall at all times be compliant with the Criminal Procedure Article of Annotated Code of Maryland Section 11-722 that states that a person who enters a contract with a County Board of Education or a nonpublic school may not knowingly employ an individual to work at a school if the individual is a registered child sex offender. If a registered child sex offender is employed by the Consultant/Contractor, the Consultant/Contractor is prohibited from assigning that employee to perform management, delivery, installation, repair, construction or any other type of services on any The Board property. Violation of this provision may result in Termination for Cause.

LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

INSURANCE


A Certificate of Insurance, made in favor of the Board of Education of Prince George's County, Upper Marlboro, Maryland 20772-9983, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD within ten (10) business days. The certificate should reference the Solicitation Number as shown herein. It will be the responsibility of the contractor to ensure that a current Certificate of Insurance is on file in the Purchasing Office during the entire period of the contract.


This notice of award, plus the solicitation and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the **IFB 052-17** for all applicable terms and conditions.

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:

 12/7/17
 SIGNATURE DATE
 Matt Miller
 NAME
 Sales Representative
 TITLE
 Craftmaster Hardware
 FIRM

 1/9/18
 SIGNATURE DATE
 Robert Johnson, Esq.
 NAME:
 Director, Purchasing & Supply Services
 TITLE

FOR THE BOARD OF EDUCATION
OF PRINCE GEORGE'S COUNTY
UPPER MARLBORO, MARYLAND 20772

CONTRACT PRICING

ITEM NO.	DESCRIPTION	MFG'R/BRAND & PART NO. OFFERED	UNIT	EST. USAGE	UNIT PRICE	EXTENDED PRICE
1	Bar, Security, for four (4) drawer filing cabinet, Ving Card Systems #2504 ONLY. (*5340-4754)	Abus MKL4	Each	150	24.18	\$3,627.00
2	Bolt, Heavy Duty Surface, 8", Baldwin #0335 ONLY, with 023 finish. (*5306-4555)	Ives 253-B26D 8"	Each	75	42.72	\$3,204.00
9	Bumper, Door, Dome type, floor mounted, US 26 finish, Glynn Johnson #FB13X or approved equal. (*5340-4515)	Ives WS404CVX U526	Each	75	\$3.72	\$279.00
35	Holder, Door, Electro-magnetic, wall or floor mounted, 120 Volt AC, 3 watt rated, Sargent "Magnamatic" #1501 ONLY, complete. (*5340-4452)	Sargent 1561	Each	5	\$150.00	\$750.00
36	Holder, Door, Glynn Johnson #444A. (*5340-4513)	Ives FS544 26D	Each	30	\$6.42	\$192.60
44	Rim Exit Device, complete, 30", with dogging device, SBL (silver aluminum lacquer) finish, Corbin #29 or Russwin # 372 ONLY. (*5340-4491)	Corbin ED 8200 30" 689	Each	45	\$195.00	\$8,775.00
45	Rim Exit Device, complete, 36", with dogging device, SBL (silver aluminum lacquer) finish, Corbin #29 or Russwin #372 ONLY. (*5340-4494)	Corbin ED 8200 36" 689	Each	150	\$195.00	\$29,250.00
	Total					\$46,077.60

CONTRACT PRICING

ITEM NO.	MANUFACTURER	MANUFACTURER	% OFF MFG'S LIST PRICE
51	Corbin	Corbin	60.7%
52	Glynn Johnson	Glynn Johnson	40%
53	Hager	Hager	72%
54	Ives	Ives	40%
55	LCN	LCN	40%
57	Norton	Norton	51%
58	Parker	Parker	60.0%
59	Rixson	Rixson	52%
60	Russwom	Russwom/Corbin Russwin	60.7%
61	Sargent	Sargent	52%
62	Stanley	Stanley	59%
65	Von Duprin	Von Duprin	40%

OTHER MANUFACTURERS OFFERED	
MANUFACTURER	% OFF MFG'S LIST PRICE
Craftmaser Hardware Catalog	57%

***Delivery: 5 calendar days after receipt of order for "in-stock" items
20 calendar days after receipt of order for "out-of-stock" items**